EAST SIDE
HIGH SCHOOL DISTRICT
Silicon Valley

EAST SIDE UNION HIGH SCHOOL DISTRICT

CITIZENS' BOND OVERSIGHT COMMITTEE

MEETING MINUTES

Tuesday, January 13, 2015
Tour 6:00PM, Meeting 6:30PM

James Lick High School
Classroom 306
57 N White Rd. San Jose, CA 95127

The following were in attendance.

CBOC	ESUHSD	SGI	Guest(s)
Barousse, Joshua	Bell, Andre	Ball, Robert	
Geldert, Brad	Da Silva, Linda	Gallo, Giana	
Grasty, Wm. Derek	Funk, Chris	Thornton, Deborah	
LoMonaco, Bud	Kwong, Kelly		
Martinez, Ramon			
Quintero, Andres			
Schimmel, Barry	**Broad of Trustees**		
Tallapragada, Rao	Frank Biehl		
Tran, Vince			

CBOC Members Not Present
Caballero, Mariel
Duong, Betty
Lawson, Cecil
Tom, Timothy

1. Call to Order and Roll Call
   Meeting called to order at 7:16 PM by Chairman, Joshua Barousse

2. Public Comment
   None

3. Review and Approve Minutes for prior Meeting
   a. October 14, 2014
   A motion to approve July meeting minutes was made by Ramon Martinez and seconded by Bud Lomonaco. Motion approved by the committee (8-0)

4. Report from CBOC Chair
   Chairman, Joshua Barousse, Barry Schimmel and Ramon Martinez will sit on the sub-committee to establish the annual report to present to the BOT.
   Joshua asks the committee to consider bringing laptops or tablets to view the resource materials electronically in lieu of staff bringing hard copies.

5. CBOC Bylaws
   a. Review and approve amended Bylaws to include Technology Measure I (Barousse)

Prior to the start of the budget report the following discussion occurred:
Committee member Andres Quintero requested more information on the Technology Measure I Bond and the types of measures that are put in place to ensure the funds last for the 18 year duration of the bond and are not used up in first few years. Board of Trustee, Frank Biehl suggested that Dale Scott, the District Bond Council, be invited to provide an overview of the Technology Measure I Bond to CBOC and address the concerns expressed. Staff will contact Mr. Scott and invite him to provide an overview at the next meeting. Committee member Ramon Martinez suggested that the district share its innovative approaches with the feeder schools so they can consider creative approaches like this one.

6. CBOC Reports
   a. Review and accept Cumulative Report on Expenditures and Budgets through November 30, 2014 for Measures G, E, and I (Bell)

Andre Bell, Assistant Director of Capital Accounting, presented the District's Budget Update on Measures G, E, and I. He gave a brief explanation of the terminology used throughout the report, overview by site of the budget, contract commitments, expenditures, and commitment balance. He also discussed format changes implemented as a result of suggestions by the committee. Bell highlighted improvements that have been made in the accounting and payment process to ensure that vendors get paid in a timely manner and the tracking system they have put in place. He responded to several questions regarding the new process and the impact it has had on the number of vendors bidding for projects. He stated that although a formal tracking system had not been put in place, they have seen an increase in the number of vendors bidding for jobs. After the committee reviewed the report, a suggestion was made to provide information on the amount of funds that are not committed to projects by site to account for all funds allocated to a site.

   b. Program and Project Status Presentation (Ball)

Robert Ball, Bond Program Manager, presented on the status of active and upcoming program activities and bond projects. Mr. Ball responded to questions about projects, delivery methods and planning processes for various projects. A suggestion was made to involve the City of San Jose in the planning process when appropriate to maximize resources.

   c. Review of Allocation Methodologies and Prioritization of Projects (da Silva)

Linda da Silva, Director of Facilities Planning & Construction, Maintenance & Operations, provided an overview of the planning process, timeline and authorization of the allocation of bond measure funding. She reviewed all the presentations that were made to the Board of Trustees to demonstrate the planning involved for Measure I. She highlighted the Measure I Equity Distribution Methodology, the involvement of the school sites and the School Site Councils and the 2013 Capital Construction Project Lists that were approved by BOT in January and February 2014.

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Committee member, Vince Tran requested more information on the roll out of technology projects at ESUHSD. The committee requested that Director, Informational Technology, Randy Phelps present the planning process for the new Technology Measure I at the next meeting. The Superintendent reviewed the planning process that is in process and will send the information that is being circulated to staff for comment to the committee. Mr. Phelps will be invited to present at the next meeting.

7. Confirmation of Next Meeting & Location
The committee decided to hold the next meeting at Andrew Hill High School on Wednesday, April 15, 2015 @ 6:30 PM.

8. Adjourn
Chairman, Joshua Barousse adjourned the meeting at 8:15.

A motion to adjourn the meeting was made by committee member, Bud Lomonaco and was seconded by Barry Schimmel. Motion approved by the committee (8-0)

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Minutes reviewed by: Mariel Caballero (Print name) _____ (Signature)

Minutes approved on: 4/15/15 (Date)