EAST SIDE
HIGH SCHOOL DISTRICT
Silicon Valley

EAST SIDE UNION HIGH SCHOOL DISTRICT

CITIZENS' BOND OVERSIGHT COMMITTEE

MEETING MINUTES

Wednesday, October 14, 2015
Tour 6:00PM, Meeting 6:30PM

Independence High School, Building N2
1776 Educational Park Drive San Jose, CA 95133

The following were in attendance.

CBOC	ESUHSD	SGI	Guest(s)
Barocio, Louis	Bell, Andre	Gallo, Giana	
Barousse, Joshua	da Silva, Linda	Guerin, Lorraine	
Caballero, Mariel	Lucas, Julio	Samsami, Farshid	
Geldert, Brad	Kwong, Kelly	Thornton, Deborah	
Grasty, Derek	Phelps, Randy		
LoMonaco, Bud	Vander Zee, Glenn		
Martinez, Ramon			
Namsa, Irene	**Board of Trustees**		
Navani, Vikas	Biehl, Frank		
Schimmel, Barry			
Tran, Vince			

CBOC Members Not Present

Coatney, Doug

Quintero, Andres

Tallapragada, Rao

Tom, Timothy

1. Call to Order and Roll Call
   Meeting called to order at 6:45 PM by Chair Mariel Caballero

2. Public Comment – None

3. Review and Approve Minutes for prior Meeting

a. July 15, 2015

A motion to approve July meeting minutes was made by Barry Schimmel and seconded by Joshua Barousse. Motion approved by the committee (11-0)

4. Report from CBOC Chair

Chair reported that she presented the 2013-2014 Annual Report to the Board of Trustees at the August Board meeting and the report was well-received by the Trustees. Several CBOC members were also in attendance at the Board meeting. Former CBOC member Cecil Lawson received an award of commendation for his service.

5. CBOC Bylaws

a. Discuss and Approve amendment to Section 6: Membership, Items (5, 6 and 8) (Caballero)

The proposed amendment to the Bylaws identifies July 1st as the official start date of the term for CBOC members and alternates. Members discussed and approved the change. The amended Bylaws will be brought to the Board of Trustees at an upcoming Board meeting. The Board will receive and vote to adopt the amended Bylaws.

A motion to approve the amended CBOC Bylaws was made by Ramon Martinez and seconded by Brad Geldert. Motion approved by the committee (11-0)

6. CBOC Reports

a. **Measure E Board/Cabinet Contingency Allocation (Samsami)** - At the last meeting the committee asked for information on the increases the district experienced in construction cost due to construction cost escalation. Bond Program Manager Samsami provided this report. He explained why this cost escalation occurs and provided information on the recent Board-approved allocations of Measure E funding to cover the increase in project budgets due to construction cost escalation.

b. **Meeting Needs of 21st Century Students with New Student Centers (da Silva and Vander Zee)** - Assistant Superintendent of Education Services Glenn Vander Zee provided an overview of the instructional direction the district is taking and explained the role the new Student Centers serve to benefit students of all learning levels and prepare them for college. Mr. Vander Zee highlighted the technological learning tools and resources that the new Student Centers will have and how the layout of the centers will support collaboration among students.

c. **Overview of Technology Measure I Projects (Phelps)** - Chief Technology Officer Randy Phelps provided information on the status of Technology Measure I projects in progress and upcoming. He provided an update on the implementation of the Educational Technology Plan and answered questions from the committee about technology projects. Mr. Phelps also reviewed the bond IT budgets and expenditures.

d. **Review and Accept Cumulative Report on Expenditures and Budgets through August 31, 2015 for Measures G, E, I and Tech Bond I (Bell)** - Director of Purchasing and Capital Accounting Andre Bell reviewed the expenditure report and the glossary of terms used in the Budget Update report. He updated the Committee on the Performance Audit and the Annual Financial Audit the district is undergoing. Both audits are being performed by

third-party firms. He reported that the preliminary draft of the Performance Audit is due on November 1, 2015, and the preliminary draft of the Annual Financial Audit is due on October 31, 2015.

e. **Overview of Capital Improvement Projects (Samsami)** - Bond Program Manager Samsami provided an overview on active and upcoming projects, referencing the CIP Monthly Report which is on the District's website and available to the public. He answered questions from the committee about project details.

7. Confirmation of Next Meeting & Location
The committee decided to hold the next meeting on Wednesday, January 13, 2016 @ 6:30 PM at Yerba Buena High School, room TBD.

8. Adjourn
Chair, Mariel Caballero adjourned the meeting at 8:20.

Mariel Caballero
Print name

Signature

Minutes reviewed by:

Minutes approved on: 1/13/16
Date