EAST SIDE
HIGH SCHOOL DISTRICT
Silicon Valley

EAST SIDE UNION HIGH SCHOOL DISTRICT

CITIZENS' BOND OVERSIGHT COMMITTEE

MEETING MINUTES

Tuesday, October 14, 2014
Tour 6:00PM, Meeting 6:30PM

Evergreen Valley High School
Administration Building D Conference Room D-104

CBOC Members

Barousse, Joshua
Caballero, Mariel
Grasty, Wm. Derek
Lawson, Cecil
LoMonaco, Bud
Martinez, Ramon
Tallapragada, Rao
Tom, Tim
Tran, Vince

ESUHSD Staff

Battle, Marcus
Bell, Andre
da Silva, Linda
Kwong, Kelly

Board of Trustees (BOT)

Biehl, Frank

SGI Program Management

Ball, Robert
Gallo, Giana
Guerin, Lorraine
Thornton, Deborah

Guest(s)

CBOC Members Not Present

Duong, Betty
Geldert, Brad
Schimmel, Barry
Quintero, Andres

1. Call to Order and Roll Call
   Meeting called to order at 6:44PM by Chair, Joshua Barousse

2. Public Comment
   None

3. CBOC membership
   a. September appointments by Board of Trustees
   Board of Trustees member Frank Biehl informed the committee that the Board took action at the August and September meetings to review the CBOC selection process and requirements; propose changes to the existing bylaws; and to appoint 2 more CBOC members. The changes to the bylaws modified the selection process for new CBOC members and allow for an alternate member to be appointed. The two CBOC members appointed were Vince Tran and Barry Schimmel. The Board did a first reading of the proposed changes to the bylaws at the September Board meeting and will do a second reading and vote to adopt amended Bylaws in October.

There was a discussion regarding the qualifications of a CBOC member and whether he/she is required to live in the district. Trustee Biehl explained that the BOT had legal counsel review the requirements and there is no requirement to live in the district; the law only requires that he/she has to be an eligible voter. Ramon Martinez requested that the minutes include his request for clarification in writing that, "A CBOC committee member does not have to be a resident of the district."

4. Review and Approve Minutes for prior Meeting
   a. July 9, 2014

A motion to approve July meeting minutes was made by Mariel Caballero and was seconded by Ramon Martinez. Motion approved by the committee (8-0).

5. Report from CBOC Chair

Chair, Joshua Barousse, and Vice Chair, Mariel Caballero, presented the CBOC 2012-2013 Annual Report to the at the September Board meeting. The Board of Trustees accepted the Annual Report at that time.

6. CBOC Bylaws
   a. Recommended amendments to Bylaws proposed by Board of Trustees regarding appointment review process, and appointment of alternate members (Barousse)

Trustee Biehl clarified that the alternate would serve in the absence of a member and stated that the primary purpose of having an alternate is to ensure there is a quorum. Since some of the appointees represent specific classifications and some are appointed "at large", the alternate will only sit in if the "at large" member isn't present. Trustee Biehl clarified that the alternate would not be included in the total count of members of the CBOC and would not be considered as a CBOC member. There was a question regarding the minimum number of "at Large" members in proportion to the other members. That information will be clarified at the next meeting. No alternate member has been selected but the ability to do that will be allowed under the proposed bylaws.

Chair Barousse, conducted a detailed review of the amendments to the Bylaws and solicited comments and recommendations from the committee in regards to the changes. There was a second discussion on including explicit qualification requirements of a CBOC member and whether he/she is required to live in the District in the Bylaws. The committee agreed upon not making the requirement to live within District boundaries a part of the Bylaws.

There were 2 suggestions offered for the BOT to consider:

- Changing the wording from "eligible voter" to "registered voter", Trustee Biehl committed to discussing that issue with legal counsel to see if that language is directly from the Prop 39 language.
- Adding to 6.3a Recommended Qualifications instead of "Qualification Standard" to the ByLaws "

Trustee Biehl suggested that the committee approve the bylaws as proposed by the BOT and if the CBOC decides that there is a need to make additional changes, a subcommittee could be appointed to address future changes.

A motion to approve the proposed amendments to the Bylaws was made by committee member, Ramon Martinez and was seconded by committee member, Cecil Lawson. Motion approved by the committee (8-0)

7. CBOC Reports
   a. Review and Accept Cumulative Report on Expenditures through August 31, 2014 for Measures G, E, and I

Andre Bell, Assistant Director of Capital Accounting, presented the District's Budget Update on Measures G, E, and I. He reviewed the grand total of all the bond funds by District and then by school, pointing out the amounts encumbered, disbursed and remaining. He responded to several questions regarding the format of the report and the terms used. Mr. Bell also explained how the report is generated and that the District is working on simplifying the format for the CBOC.

A motion to accept Cumulative Report was made by Mariel Caballero and was seconded by Cecil Lawson. Motion approved by the committee (8-0).

   b. Program and Project Status Presentation

Robert Ball, Bond Program Manager, presented on the status of active and upcoming program activities and bond projects.
There was a question about the status of the Districtwide Swimming Pools project and Mr. Ball reviewed what was said about the project during his presentation.

8. Confirmation of Next Meeting & Location
The committee decided to hold the next meeting at James Lick High School on Wednesday, January 14, 2015 @ 6:30 PM.
A motion to approve the meeting location was made by committee member, Bud Lomonaco and was seconded by committee member, Derek Grasty.

9. Adjourn
A motion adjourn was made by committee member, Bud Lomonaco and was seconded by Vince Tran. Motion approved by the committee (8-0).

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Minutes reviewed by: Joshua Barousse (Print name) _____ (Signature)

Minutes approved on: 8/13/15 (Date)