EAST SIDE
HIGH SCHOOL DISTRICT
Silicon Valley

EAST SIDE UNION HIGH SCHOOL DISTRICT

CITIZENS' BOND OVERSIGHT COMMITTEE

MEETING MINUTES

Wednesday, April 17, 2018
Tour 6:00PM, Meeting 6:30PM

James Lick High School, Room 511
57 N. White Road, San Jose, CA 95127

The following were in attendance.

CBOC	ESUHSD	SGI	Guest(s)
Barocio, Louis	Battle, Marcus	Parra, Rafael	Porter, David
Cruz, Abigail	Unger, Janice	Thornton, Deborah	Weber, Vern
Cruz, Andrea	Lucas, Julio	Crider, Antoinette	Mueller, Ray
Geldert, Brad	Kwong, Kelly	Jaime, Ruby	Peters, Joyce
Godbole, Rajesh	Phelps, Randy		
Got-Lopez, Melissa	Funk, Chris		
LoMonaco, Bud			
Martinez, Ramon	**Board of Trustees**		
Navani, Vikas	Biehl, Frank		
Schimmel, Barry			
Tran, Vince			

CBOC Members Not Present

Evans, Maria

1. Call to Order and Roll Call
   Meeting called to order at 6:47 PM by CBOC Chair, Vince Tran.

2. Public Comment – None

3. Review and Approve Minutes for prior Meeting
   a. January 11, 2018
   A motion to approve January 11, 2018, meeting minutes was made by Brad Gelbert and seconded by Louis Barocio. Approval included adding name (Andrea Cruz) to the CBOC Annual Report Subcommittee on the January 11, 2018 minutes. Motion accepted by the committee (11-0)

4. Report from CBOC Chair
   a. Review Draft of CBOC Annual Report for the Fiscal Year, July 1, 2016 – June 30, 2017
   Committee reviewed the current draft and feedback was provided. Sub-committee and the Program Management Staff will work to have a complete draft, based on what was presented by May 1.

b. Appointment of Member to the Selection Committee for new CBOC Members.
Vikas Navani volunteered to sit on the Selection Committee to review CBOC applications. Selection committee will recommend applicants to the Board of Trustees for approval. Motion made by Brad Geldert, & 2nd by Bud LoMonaco. Motion accepted by the committee (11-0)

c. Recognition of Service for Members: Brad Geldert, Maria Evans and Vince Tran.
Certificates of Recognition were awarded to Brad Geldert and Chair, Vince Tran. Maria Evans was not present to receive the Recognition of Service award.

d. Report from the Process Review Sub-Committee
The Process Review sub-committee report was viewed and concurred by the CBOC; to accept the new onboarding process; to standardize a CBOC member handbook; to become more engaged with the CalBOC; Provide an annual study review after new CBOC members have been selected. Motion for official resolution made by Brad Gelbert and seconded by Rajesh Godbole. Motion accepted by committee (11-0)

e. Spotlight on James Lick High School (David Porter, James Lick Principal)
Mr. Porter presented an overview of James Lick High School, which included identifying campus as a New Tech School; how it differentiates from other schools; its unique learning opportunities; and elevating the student experience with implementation of new building. Mr. Porter answered questions from the committee about the project.

5. CBOC Reports

a. Performance Audit for Measures G, E, I and Tech I Fiscal Years 2015-16 and 2016-17 (Vern Weber, Total School Solutions)
Mr. Weber presented an overview of a clean Performance Audit.

b. Measures G, E, I, Technology I, Z Annual Financial and Performance Audit Report for Fiscal Year ending June 30, 2017 (Joyce Peters, VTD)
Ms. Peters presented an overview of the Annual Financial and Performance Audit Report and reiterated a clean audit report.

c. Review and Accept Cumulative Report on Expenditures and Budgets through February 28, 2018 for Measures G, E, I and Technology I and Adjustment Budget Reports through February 28, 2018. (Janice Unger, Director of Purchasing and Capital Accounting)
Janice Unger presented a budget update on the bond measures and provided the Capital Budget Adjustment Reports that were presented to the Board of Trustees through February 28, 2018.
A motion to accept the Report on Expenditures and Capital Adjustment Reports was made by Brad Geldert and seconded by Bud LoMonaco. Motion accepted by the committee (11-0).

d. Update on Bond Program Management Review (Janice Unger, Director of Purchasing and Capital Accounting)
Janice Unger provided an update for the Bond Program Management staff and the interim plan in place as the district transitions into the Bond Program after June 30, 2018.

6. Confirmation of Next Meeting @ Foothill High School, Hooper Hall Building – Wednesday, July 11, 2018 @ 6:30 PM.

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7. Adjourn
   Chair, Vince Tran adjourned the meeting at 9:10 PM.

Minutes reviewed by: Abigail Cruz-Meadows
Print name

Signature

Minutes approved on: 7/11/18
Date