CITIZENS BOND OVERSIGHT COMMITTEE
Measures G & E
Meeting Minutes of April 10, 2013

- Call to order by: Cecil Lawson (Chairman)
- Time called to order: 6:15 p.m.
- Venue: James Lick High School, Building 500, Room 512, 57 North White Road, San Jose, CA 95127
- The following were in attendance:

CBOC Members	Administration	Staff
Cecil Lawson (Chairman)	Linda da Silva	Elaine Lingard
Brad Geldert	Randy Phelps	Ken Kerch
John Delgado		Lorraine Guerin
Joshua Barousse		Solomon Gebala
Rebecca Gallardo		
Sherry Gilmore	Board of Trustees	Visitors
Vince Tran	Frank Biehl	Ahmad Gharaibeh
Wm. Derek Grasty		Jon D. Reinke

1. ***Call to Order and Roll Call***
   Chairman Lawson called the meeting to order at 6:15 p.m. and welcomed everyone.

2. ***Public Comments***
   There were no public comments.

3. ***Review and Approve Minutes for Prior Meeting***
   (a) January 16, 2013
   A motion was made to approve the minutes:
   Moved – Derek Grasty
   Seconded – Sherry Gilmore
   Unanimous
   No objections

4. ***Report from CBOC Chair***
   Deferred to Item 7. Annual Report.

5. ***Audit Report***
   (a) Measure G, 2011-2012 Financial and Performance Audit Report
   (b) Measure E, 2011-2012 Financial and Performance Audit Report

   ESUHSD's external auditor, Ahmad Gharaibeh, reported on the financial and performance audits for Measure G and Measure E, 2011-2012. The purpose of the financial audit is to ensure that District funds are accounted for and spent in accordance with the Bond language. The performance audit confirms that expenses are properly accounted for and are in compliance with the Bond language. The auditor issued an unqualified opinion that no deficiencies or unallowable expenses were discovered that should be charged to the Bond Program. The audit was received and accepted by the Board of Trustees in January, 2013 and reviewed by the CBOC in April, 2013.

6. ***CBOC Report***
   (a) Program Status Update
   (b) Quarterly Financial Report – Measure G and Measure E
   (c) Variance Report

   Lorraine Guerin (SGI) gave an overview of Measure G and Measure E financials, the Variance Report and Program Status Updates. Highlights included:

   - $11.2 million of the $32.5 million for Measure G Site Improvement Projects have been committed
   - Projects for 2013 include: resurfacing of tracks at three schools, new bleachers at two schools, new gym floors at two schools, exterior painting at two schools, asphalt repair, door replacement and interior flooring at a variety of schools
   - There are five active Phase I projects – Mount Pleasant classroom modernization, Overfelt Adult Ed new classroom building, Piedmont Hills small gym, Silver Creek multi-purpose Building and modernization of Calero
   - One Phase II project is in construction – Santa Teresa classroom building and restroom modernizations
   - Construction will be starting on 13 Phase II projects in the next five months
   - Variance report (name will be changed to Expenditure Report) indicated that $20 million was spent over the past three months
   - Projects are staying within their allocated budgets

   Chairman Lawson thanked Lorraine Guerin for her report.

   (d) Technology Report

   Randy Phelps, Director of IT, gave a report on recent developments in the District and his vision for the future. Highlights included:

   - Network upgrade is complete – it included telephones, network equipment, wiring, some training, racks and servers. The system works and is stable, features are still being rolled out.
   - The network has grown by over 900% in a year; teachers are using technology in the classrooms
   - Wireless I has been completed and covers about 70% of each campus

- Wireless II will cover 100% of each campus and will be implemented in late 2013
- Every effort is being made to equip classrooms with 21st century technology – wireless access, laptops, iPads, Chromebooks, Apple TVs, Smartboards/projectors

Chairman Lawson thanked Randy Phelps for his presentation and insight into the District's IT program.

7. ***Annual Report***

Chairman Lawson discussed the draft Annual Report. The format is similar to last year's and will be finalized pending quotes from two teachers. Members were invited to email any comments to Chairman Lawson.

8. ***Additional Items***

- Linda da Silva, Director of Construction, Facilities and Maintenance Department, described the process for companies applying for the Program Management contract for Measures G, and E and I
- Trustee Biehl stated that a recent change in the law allows community members to serve three consecutive terms on a committee; however, Linda da Silva informed the members that the CBOC's bylaws state two two-year terms. Sherry Gilmore moved and Derek Grasty seconded that a discussion to change the CBOC's bylaws to be consistent with legal requirements be placed on the next meeting's agenda. The motion was passed unanimously with no objections.
- Randy Phelps was invited to provide a periodic update of IT developments in the District at CBOC meetings

a) Future meeting scheduling conflicts: there were none.
b) Confirmation of next meeting date, time and location: the next meeting was scheduled for Wednesday, July 10, 2013, at Andrew Hill High School. Linda da Silva was invited to address the meeting on "Infrastructure Investment".

9. ***Adjourn***

The meeting was adjourned at 7:50 p.m.
Moved – Sherry Gilmore
Seconded – Brad Geldert
Unanimous
No objections

Minutes reviewed by: CECIL LAWSON
(Name and Signature)

Minutes approved on: 7/10/13
(Date)