CITIZENS BOND OVERSIGHT COMMITTEE
Measures G & E
Meeting Minutes of July 10, 2013

- Call to order by: Cecil Lawson (Chairman)
- Time called to order: 6:10 p.m.
- Venue: Andrew Hill High School, Building 100, Room 102, 3200 Senter Road, San Jose, CA 95111
- The following were in attendance:

CBOC Members	Administration	Staff
Cecil Lawson (Chairman)	Chris D. Funk	Elaine Lingard
Andres Quintero	Kelly Kwong	Kenneth Kerch
Betty Duong	Linda da Silva	Lorraine Guerin
Mariel Caballero	Marcus Battle	Solomon Gebala
Ramon Martinez	Randy Phelps	
Rao Tallapragada		
Sherry Gilmore		
Tim Tom		
Vince Tran	Board of Trustees	Visitors
Wm. Derek Grasty	Frank Biehl	Jon D. Reinke

1. ***Call to Order and Roll Call***
   Chairman Lawson called the meeting to order at 6:10 p.m. and welcomed new members Betty Duong and Mariel Caballero. Introductions were made around the room.

2. ***Public Comments***
   There were no public comments.

3. ***Review and Approve Minutes for Prior Meeting***
   (a) April 10, 2013
   A motion was made to approve the minutes:
   Moved – Mariel Caballero
   Seconded – Vince Tran
   All in favor
   No objections

4. ***Report from CBOC Chair***
   Work on the Annual Report shows an update of ongoing projects. A performance audit of the CBOC is ongoing by an outside auditor.

5. ***CBOC Bylaws:***
   (a) Amend CBOC bylaws to include new term limits and Measure I
   The bylaws were amended to allow the members to serve a maximum of three (3) consecutive two-year terms, based on recent legislation, and the inclusion of Measure I:
   Moved – Sherry Gilmore

Seconded – Mariel Caballero
All in favor
No objections
The CBOC bylaws will be submitted to the Board of Trustees for approval at their meeting of August 22, 2013

6. Annual Report

(a) Review and approve CBOC Annual Report
Moved – Sherry Gilmore
Seconded – Vince Tran
All in favor
No objections
The Annual Report will be submitted to the Board of Trustees for approval at their meeting of August 22, 2013

7. CBOC Report

(a) Program Status Update
(b) Quarterly Financial Report – Measure G and Measure E
Lorraine Guerin (SGI) discussed Measure G site improvements. The Board of Trustees allocated $33.5 million, $12,416,000 of which has been committed to date and $11,138,000 spent. Independence High School pool has been completed. Other ongoing projects include the resurfacing of tracks at six sites, new gym floors at Piedmont Hills and Oak Grove high schools, and new bleachers at Piedmont Hills and Silver Creek high schools. Measure G work is done by project, not by site as in Measure E. Measure E funds budgeted to date total $271,523,811, with $174,533,973 spent. Two Phase 1 projects are still in construction at Calero High School and W. C. Overfelt Adult Education Center and are scheduled for completion by the end of the summer. Thirty three Phase I projects are in closeout. Piedmont Hills gym is in use and was completed under budget. Silver Creek Multi-Purpose Room is completed and a grand opening is scheduled for the fall. The Calero High School project is on schedule and will be open in time for school in August. The school will offer a post senior program and an alternative education program. Active construction projects in Phase II scheduled for completion by the start of school are Santa Teresa High School and the modernization of restrooms at Silver Creek. Projects scheduled to begin construction in the coming weeks are Silver Creek/Yerba Buena fencing, modernization of Building D at W. C. Overfelt and site improvements at Yerba Buena High School. Ken Kerch discussed the multi-prime contract in place for the new classroom building project at Andrew Hill High School. All Phase II projects are currently within budget. Financial close will occur in the next few months with any remaining funds going back to the sites for Phase III projects.

Expenditures for the last three month period were $9,383,000 down from $20,000,000 the previous quarter.

Kenneth Kerch provided an update on the status of the Phase II Projects:

- The District awarded bid for the Modernization of Independence High School Buildings N & G
- Modernization of Independence High School's theater is in design with construction scheduled to start in spring 2014

- Evergreen Valley Building improvements project is currently under review by the school's new administration
- James Lick Building 900 is currently being re-evaluated by the site administration and school site council to ensure consistency of their original goals
- Oak Grove Building U and Theater are currently being reviewed by DSA
- New classroom building at Piedmont Hills High School is under review for consistency
- All Phase II projects are being re-evaluated to ensure consistency of their original goals

CBOC Member Andres Quintero inquired about the minor bleacher fire at Mount Pleasant High School; the District is addressing the issue and repairs of the bleachers are in process.

CBOC Member Vince Tran requested information on Educare Silicon Valley Early Learning Career Academy. Superintendent Chris Funk discussed the program, of which ESUHSD is a partner, along with Franklin McKinley School District, the Santa Clara County Office of Education, First Five and the Packard Foundation. The Board of Trustees authorized the use of $1,000,000 of Measure I bond funds towards the construction of a Cradle thru Kinder facility to be built on the (McKinley School District) Santee Elementary School site. ESUHSD's portion of the facility will be used as child care training for East Side students.

(c) Technology Report
Randy Phelps led a discussion regarding the current technology improvements in the District. The first round of the Wireless 2 design is complete. The first round of the laptop initiative has been implemented. Over 1,000 teachers applied for laptops of their choice and these have been distributed. Round two will begin shortly to accommodate the teachers who did not participate in round one. The District is also in the process of replacing old, inefficient photocopiers District-wide; this is not funded by Bond money. Vice Tran discussed I.T. in relation to the Bond Program. I.T. project progress will be added to future Quarterly CBOC progress reports.

(d) Update on Measure I/Infrastructure Investment
Kenneth Kerch discussed the distribution of Measure I funds (equity distribution) and infrastructure investment as presented and adopted by the Board of Trustees in their June 27th meeting. It was noted that the Board's discretionary funding will be used to address District-wide infrastructure improvements that include but are not limited to fire alarm systems, security, roofing, HVAC and plumbing systems.

(e) Update on Program Management Selection Process
When Measure I was put on the November 2012 ballot, the Board of Trustees promised voters to request RFQs for Bond Program management, CMs, and architects for the Bond Program. Prior to awarding any contracts, the District has elected to conduct a performance audit on Measures G and E to evaluate progress to date. The last performance audit was conducted in 2008. Going forward, annual performance audits will be conducted. CBOC Members may be contacted by the auditors for their input on the program.

8. Election of Officers
Nominations were taken for Chairman and Vice Chairman.

Office of Chairman:

- Joshua Barousse was nominated by Andres Quintero 6 votes
- Vince Tran was nominated by Cecil Lawson 4 votes

Joshua Barousse was selected as CBOC Chairman for the year 2013-2014. Derek Grasty thanked Cecil Lawson for his work as CBOC Chairman for the year 2012-2013.

Office of Vice Chairman:

- Vince Tran 10 votes

Vince Tran was selected as CBOC Vice Chairman for the year 2013-2014.

9. *Additional Items*

a) Future meeting scheduling conflicts: there were none.

b) Confirmation of next meeting date, time and location: the next meeting was scheduled for 6:00 p.m. on Wednesday, October 9, 2013, at Calero High School.

10. *Adjourn*

The meeting was adjourned at 7:40 p.m.
Moved – Wm. Derek Grasty
Seconded – Mariel Caballero
Unanimous
No objections

Minutes reviewed by: Joshua Barousse
(Name and Signature)

Minutes approved on: 11/22/13
(Date)