CITIZENS BOND OVERSIGHT COMMITTEE
Measures G & E
Meeting Minutes of January 16, 2013

- Call to order by: Cecil Lawson (Chairman)
- Time called to order: 6:05 p.m.
- Venue: Silver Creek High School Building U, Room 11, 3434 Silver Creek Road, San Jose, CA 95121
- The following were in attendance:

CBOC Members
Cecil Lawson (Chairman)
Andres Quintero
Brad Geldert
Joshua Barousse
Ramon Martinez
Rebecca Gallardo
Sherry Gilmore
Rao Tallapragada
Timothy Tom
Vince Tran
Wm. Derek Grasty

Administration
Chris D. Funk, Superintendent
Julio Lucas
Linda da Silva
Marcus Battle

Board of Trustees
Frank Biehl

Staff
Elaine Lingard
Lance Jackson
Lorraine Guerin
Solomon Gebala

Visitors
Ed Wong
Jon D. Reinke
Long Nguyen
Lou Kvitek
Susan Williams

1. ***Call to Order and Roll Call***
   Chairman Lawson called the meeting to order at 6:05 p.m. and welcomed everyone to the meeting.

2. ***Public Comments***
   - Lou Kvitek (parent of an ES student) questioned if any efforts were being made by the District to acquire land for a new school in the north and/or south (as stated in Measure E) in order to accommodate population growth and if the CBOC oversees the spending of Bond funds in this regard. Trustee Biehl stated that the Board of Trustees allocates how Bond funds are allocated, not the CBOC, and offered to meet with Mr. Kvitek to discuss the matter.
   - Susan Williams, PTSA President at SCHS, congratulated the District on construction and infrastructure improvements at Silver Creek, and IT improvements District-wide
   - Ed Wong, past president of SCHS PTSA and member of the School Site Council at SCHS, expressed his concern about project delays and urged the CBOC to closely monitor associated costs

3. ***Review and Approve Minutes for Prior Meeting***

(a) October 10, 2012

A motion was made to approve the minutes:
Moved – Rebecca Gallardo
Seconded – Ramon Martinez
Unanimous
No objections

(b) October 22, 2012 (Special Meeting)

A motion was made to approve the minutes:
Moved – William D. Grasty
Seconded – Ramon Martinez
One abstention – Rebecca Gallardo
No objections
The motion was passed by a majority vote

4. ***Report from CBOC Chair***

- Chairman Lawson expressed appreciation for the site tour and input from the school's leadership
- He reported that the Ed Code has extended CBOC member terms from 2 consecutive terms to 3 consecutive terms
- The Board of Trustees will be voting at their meeting on January 17th to appoint the existing CBOC with the responsibility for oversight of Measure I

5. ***District's Vision for Technology – Randy Phelps, Director, IT***

Randy Phelps, Director, IT, gave a report on the District's vision for the future relating to information technology. Highlights included:

- Wireless project has been completed and there is Wi-Fi access at all campuses
- Laptop Initiative is underway - each teacher can select either a PC, Mac, or Chrome laptop, or an iPad, and he/she will be their own administrator
- Long term goal is to extend Wi-Fi to the surrounding neighborhoods, which would provide 72% of students with access
- Goal to have an IT device for every student
- Security and Video – Trustee Biehl stated that the District will be reviewing this policy to ensure it addresses current technologies
- Money for IT projects came from the Bond but for sustainability the District may need to set aside funds from the budget
- Network is filtered so students cannot access prohibited websites
- Mr. Phelps discussed ways how the District has addressed infrastructural issues raised in Andrew Schwab's IT report; he will provide a report to the CBOC before the next meeting
- CBOC requested that Randy Phelps provide updates on IT projects to CBOC on a quarterly basis. Other options, including a subcommittee or advisory committee, were discussed.

- Trustee Biehl encouraged involvement in the District's Strategic Planning efforts. Meetings will be occurring at all sites for staff, parents, students and the community in late January – early February.

Chairman Lawson thanked Mr. Phelps for his presentation and insight into the District's IT program.

6. ***Sustainability Vision for Capital Improvement Program – Linda da Silva, Director, Facilities***

Linda da Silva and Julio Lucas discussed the District's sustainability vision in relation to environmental, financial, energy and design standards. Highlights included:

- Reduction of energy costs by installation of 8 megawatts of solar photovoltaics at all campuses, offsetting 9.8 million pounds of carbon dioxide to date
- Reduction of maintenance costs by the use of proven low maintenance products
- Reduction of replacement parts costs by use of the same types of materials District-wide
- Use of design standards to help sustain equity and uniformity among campuses; e.g. FRP doors, continuous hinges, standardized paint (Kelly-Moore Paints), casework, toilet compartments
- Use of grant monies to leverage Bond funds
- Use of awards and commendations; e.g. LEED certification
- Use of high efficiency HVAC systems and lighting, and energy efficient products

Chairman Lawson thanked Linda da Silva and Julio Lucas for their detailed and informative presentation.

7. ***CBOC Report***

(a) Variance Report
(b) Program Status Update
(c) Quarterly Financial Report – Measure E and Measure G

Lorraine Guerin (SGI) gave an overview of Measure G and Measure E financials, the Variance Report and Program Status Updates. Highlights included:

- Measure G Site Improvement Projects - in 2012 25% of the funds were spent on projects such as synthetic fields, bleachers, gym floors, exterior painting, asphalt repairs, carpeting, kitchen equipment and door replacement
- A major change was approved by the Board on plans for the modernization of swimming pools - the lap pool and diving pool will be replaced by one large pool. The pool will be compliant for diving and water polo and provide a shallow area for teaching new swimmers. In addition, maintenance costs for one new, large pool with new, energy efficient equipment will be lower than two old pools with old equipment. Pools will be funded through Measure G and Measure I.
- "Code Red" doors with panic hardware are being installed as doors are replaced at campuses District-wide

- CBOC Member Vince Tran requested that itemized information, such as project scope and products purchased, be included for IT projects, similar to the way the other projects are outlined
- All Measure E Phase II projects have been budgeted

Chairman Lawson thanked Lorraine Guerin for her overview.

8. Additional Items

(a) Annual Audit of Measure G and Measure E

The annual audit of Measure G and Measure E will be presented for approval at the Board of Trustees meeting on January 17, 2013 by the District's external auditor. Marcus Battle reported that all Bond funds were being spent in accordance with the Bond language. The District's external auditor will present his audit report at the next CBOC meeting.

(b) CBOC Annual Report

A subcommittee was formed to work on the 2012 CBOC Annual Report comprising of Cecil Lawson, Joshua Barousse and Vince Tran.

(c) 2013 Meeting Calendar

- The next meeting was scheduled for Wednesday, April 10, 2013

9. Adjourn

The meeting was adjourned at 8:55 p.m.
Moved – Brad Geldert
Seconded – Sherry Gilmore
Unanimous
No objections

Minutes reviewed by: CECIL LAWSON
(Name and Signature)

Minutes approved on: 4/10/13
(Date)