

APPLICATION AND CERTIFICATION FOR PAYMENT

TO OWNER: East side Union High School District
830 North Capitol Avenue
San Jose CA 95133

SAMPLE

PROJECT NAME: _____
 PROJECT CODE: _____

APPLICATION NO: _____
 APPLICATION DATE: _____
 PO# _____
 CONTRACT DATE: _____
 PERIOD TO: _____
 DSA # _____

FROM CONTRACTOR: _____

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

- | | |
|---|---------------------|
| 1. ORIGINAL CONTRACT SUM | _____ |
| 2. Net change by Change Orders | _____ \$0.00 |
| 3. CONTRACT SUM TO DATE (Item #1 ± #2) | _____ \$0.00 |
| 4. TOTAL COMPLETED & STORED TO DATE
(SOV Continuation Sheet Column G) | _____ \$0.00 |
| 5. RETAINAGE (Item 5a + 5b Below): | _____ \$0.00 |
| a. <u>5</u> % of Completed Work | _____ \$0.00 |
| (SOV Continuation Sheet Column D + E) | |
| b. <u>5</u> % of Stored Material | _____ \$0.00 |
| (SOV Continuation Sheet Column F) | |
| 6. TOTAL EARNED LESS RETAINAGE
(Item #4 Less Item #5) | _____ \$0.00 |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT
(Item #6 From Prior Pay Application) | _____ |
| 8. CURRENT PAYMENT DUE | _____ \$0.00 |
| 9. BALANCE TO FINISH, INCLUDING RETAINAGE
(Item #3 less Item #6) | _____ \$0.00 |

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous Months by Owner		
Total approved this Month		
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

CONTRACTOR

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

By: _____ Date: _____
 Print Name: _____
 Title: _____

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ _____

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: _____
 By: _____ Date: _____
 Print Name: _____
 Title: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONSTRUCTION MANAGER

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Construction Manager certifies to the Owner that to the best of the Construction Manager's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

By: _____ Date: _____
 Print Name: _____
 Title: _____

PROJECT INSPECTOR

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Project Inspector certifies to the Owner that to the best of the Project Inspector's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

By: _____ Date: _____
 Print Name: _____
 Title: _____

SCHEDULE OF VALUES CONTINUATION SHEET

Contractor's signed certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.

SAMPLE

APPLICATION NO:
 APPLICATION DATE:
 PERIOD TO:
 PROJECT NAME:
 PROJECT CODE:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	I BALANCE TO FINISH (C - G)	J RETAINAGE 0.05
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
				General Condition					
	Overhead & Profit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
	Supervision	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
	Bonds and Insurance (= < 2%)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
	Mobilization (= < 1%)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
	Layout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
	Submittals (= < 3%)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
	Division 1 thru 33 (BREAK OUT & ADD LINES as applies)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
	Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
	Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
	Testing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
	Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
	Demobilization	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
	Punch List	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
	Close-Out/Certification Documentation (= > 5%)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
	Change Order # 1 (If applicable)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
	GRAND TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00

COLOR LEGEND:
 Blue: required but % is at the discretion of CM
 Red: required at % noted, NO EXCEPTIONS
 Black: if item pertains to your scope